



Customer Service
P.O. Box 307
401 N. Trenton Ave.
Ruston, LA 71273-0307
(318) 251-8675
(318) 242-7724

To: City of Ruston
Customer Service Dept.

Date: _____

From: _____
Rental Manager/Owner

Phone
No. _____

Fax
No. _____

Complex
Name: _____

Complex
Address: _____

Apt/Lot
No. _____ (must be exact number)

Name of
New Tenant _____

Date tenant
Moved In: _____

Previous
Tenant: _____

Please provide the above information to assist your tenant in obtaining utility services at the correct address. It is important that the apt. or lot no. be exact to insure that the customer is properly serviced.

Rental Manager/Owner Signature

Tenant Signature