



Utility Services
Commercial Application



Signature _____

Print Name _____ Date _____

Address _____

Signature _____

Print Name _____ Date _____

Address _____

Signature _____

Print Name _____ Date _____

Address _____

APPLICATION SIGNATURE

The information provided above is true and correct and it is understood that providing false information may result in disconnection of utility services.

Applicant Signature: _____ Date: _____

FORM INSTRUCTIONS

Completed applications must be delivered by the responsible party to the City of Ruston Customer Service Center located on the south side of Ruston City Hall at 401 North Trenton Ave. A Customer Service Representative will review the application and determine deposit requirements. Positive proof of identification will be required.

OFFICE USE ONLY

Service Date: _____ Work Order [] _____ DL [] C/A []
Account No.: _____ Deposit [] _____ Receipt No.: _____ Bank Draft: Yes [] No []
Customer No.: _____
CSR Signature: _____

APPLICANT INFORMATION

Business Name: _____ Business ID No.: _____
Service Address: _____ Fax No.: _____
Telephone No.: _____ E-Mail: _____
Mailing Address: _____ Website: _____
City: _____ State: _____ ZIP: _____
Would You Like to Receive An Electronic Copy of Your Bill? Yes [] No []

RESPONSIBLE PARTY INFORMATION

Owner: [] Employee: [] Corporate: []
Name: _____ Drivers License No: _____
Telephone No.: _____ Date of Birth: _____
Emergency No.: _____ Name of Bank: _____
Mailing Address: _____ Social Security No.: _____
City: _____ STATE: _____ ZIP: _____

PROPERTY INFORMATION

Customer Owned Property: [] Rental Property: []
Property Owner Name: _____ Telephone No.: _____
Property Owner Address: _____ City: _____ State: _____ ZIP: _____

A. GENERAL INFORMATION

DATE: _____
NAME OF BUSINESS: _____
BILLING ADDRESS: _____
CITY: _____ STATE: _____ ZIP CODE: _____
SERVICE ADDRESS: _____
CITY: _____ STATE _____ ZIP CODE: _____
PHONE: _____ FAX: _____
E-MAIL: _____ WEBSITE: _____
FEDERAL EMPLOYER I.D. NO: _____ D&B NO: _____
NAME OF BANK: _____ ADDRESS OF BANK: _____

FORM OF BUSINESS: CORPORATION (____) ; LIMITED LIABILITY COMPANY (____) ; PARTNERSHIP (____) ;
SOLE PROPRIETORSHIP (____) (CHECK ONE)

PRESIDENT/MANAGER/MANAGING PARTNER/OWNER OF BUSINESS:

NAME: _____ TITLE: _____

MAILING ADDRESS: _____

PHONE: _____ EMERGENCY NO: _____

DRIVER'S LICENSE NO.: _____ DATE OF BIRTH: _____

SOCIAL SECURITY NO: _____

TREASURER/ACCOUNTS PAYABLE MGR. OF BUSINESS:

NAME: _____ TITLE: _____

MAILING ADDRESS: _____

PHONE: _____ EMERGENCY NO: _____

THE BUSINESS OWNS (____) OR RENTS (____) THE PROPERTY SERVICED (CHECK ONE)

IF RENTOR: _____

PROPERTY OWNER NAME: _____

PROPERTY OWNER ADDRESS: _____

PROPERTY OWNER PHONE NO.: _____

AGE OF BUSINESS: _____

BUSINESS EVER FILED BANKRUPTCY? _____ YES _____ NO

BUSINESS EVER HAD JUDGMENT RENDERED FOR UNPAID ACCOUNT? _____ YES _____ NO

B. GENERAL TERMS AND CONDITIONS AND VERIFICATION

1. PAYMENT - The undersigned (collectively "Applicant") [whether one or more] agrees to pay Applicant's utility account within the terms indicated on each City of Ruston utility bill. [Applicant understands and agrees that Applicant's credit card number given to the City of Ruston can and may be used as a method of payment.]

The net bill is due 15 days after the bill date. The gross amount is due after 16 days. If the gross amount is not paid by 25 days after the bill date, service will be discontinued and a reconnection fee will be charged. Applicant is to make proper arrangements with the Customer Service Office if Applicant is out of town during the payment periods in order to prevent utility disconnection.

Failure to receive bill does not excuse customer from responsibility to pay bill on or before due date.

2. DEPOSIT - A deposit will be required to secure payment of utility services. The deposit will be held by the City for a minimum of two years. Customers with good payment history may request a refund of their deposit after this time.

3. LATE CHARGES - Applicant agrees to pay a late payment charge of up to 2% per month on any balances that are unpaid and past due.

4. RETURNED CHECKS - Applicant agrees to pay a \$35.00 charge on all returned checks.

5. ATTORNEY'S FEES AND COSTS - Applicant agrees to pay all collection and legal costs (including, but not limited to, reasonable attorney's fees and costs) incurred by the City of Ruston in the event this account requires either third party or legal action in collection.

6. APPLICABLE LAW - The laws of the State of Louisiana will apply to any actions relating to transactions with the City of Ruston. Applicant submits to the sole jurisdiction and venue of the Ruston City Court or the Third Judicial District Court, Lincoln Parish, Louisiana.

7. AUTHORITY - I affirm that I am the owner or renter of the property for which utility services are requested and/or have express legal authority to occupy said property and request such services and agree to indemnify and hold harmless the City of Ruston from any liability relating to the authority to occupy said property or request such services.

8. ACCOUNT APPROVAL - Applicant authorizes a representative of the City of Ruston to contact any person, including businesses and lending institutions, for verification of information pertinent to Applicant's credit standing and payment history. Applicant authorizes the City of Ruston to make whatever inquiries it deems necessary in connection with this Application and in the course of review or collection of any credit extended in reliance on this Application. Applicant further authorizes any person or consumer reporting agency to complete and furnish to the City of Ruston and its assignee any information that it may have or obtain in response to such inquiries, and agree that such information, along with this Application, shall remain the property of the City of Ruston. All information stated in this Application is declared to be a true representation of the facts and made for the purpose of obtaining the credit requested. I understand that providing false information may result in disconnection of utility services.

C. SIGNATURES AND GUARANTEES

1. SIGNATURES. Applicant warrants that representations made herein are true and correct to the best of Applicant's knowledge. Applicant also agrees that a facsimile signature on this Application or other form of signature that is not an original signature can be used in all respects as an original, and authorizes the City of Ruston to accept any non-original signature as a substitute for the original signature. The signature below certifies that Applicant has read, understands and agrees to all the terms and conditions set forth herein.

BUSINESS NAME: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

2. PERSONAL GUARANTY. In consideration of utility services being extended by the City of Ruston to Applicant, whether Applicant is an individual or individuals, a proprietorship, a partnership, a limited liability company, a corporation, or other entity, the undersigned guarantor or guarantors (collectively "Guarantor") [whether one or more], each hereby contract and guarantee to the City of Ruston the payment, when due, of all accounts of Applicant for utility services and any late charges, attorney's fees and collection costs. Guarantor hereby expressly waives all notices of acceptance of this guarantee, notice of extension of credit to Applicant, presentment and demand for payment on Applicant, protest and notice to undersigned Guarantor of dishonor or default by Applicant or with respect to any deposit or security held by the City of Ruston, extension of time of payment to Applicant, acceptance of partial payment or partial compromise, all other notices to which Guarantor might otherwise be entitled and demand for payment under this guarantee. This personal guarantee may not be revoked without approval of the City of Ruston. The undersigned represents and warrants that the undersigned is authorized to act on behalf of and bind Applicant.