

7 DAY LANDLORD PLAN



Apartment Complex or Rental Unit  
Application for Service



Customer Service  
318-251-4675  
318-242-7709

**APPLICATION INFORMATION**

Name of Apartment Complex: \_\_\_\_\_  
Name of Rental Agency: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_

**SERVICE REQUEST INFORMATION**

Date: \_\_\_\_\_  
Address for Service: \_\_\_\_\_ Apt. or Lot No.: \_\_\_\_\_  
Last Known Occupant: \_\_\_\_\_  
Date to be Turned On: \_\_\_\_\_  
Date to be Turned Off: \_\_\_\_\_  
Requested By: \_\_\_\_\_  
(Signature Required)

**FORM INSTRUCTIONS**

1. Complete all information and fax signed application to the Customer Service Office at 318-242-7709.
2. Service requests must be received by 12:00pm for same day service. Requests received after this time will be processed the next business day.

**CUSTOMER SERVICE OFFICE USE ONLY**

Account No.: \_\_\_\_\_  
Customer No.: \_\_\_\_\_  
Completed By: \_\_\_\_\_  
Date: \_\_\_\_\_